

Make a Payment

Information required by your Payee

- 1) Enter the first and last name of the person named as the 'Primary Applicant' on the application;
- 2) Enter the street address only of the home being applied for in the 'Invoice/Customer Number' field;
- 3) 'Application' is the only value available for the 'Payment Description' field.

Payment Method

Click the down arrow at the right end of the 'Payment Method' field to select your method of payment.

You may select 'Checking,' 'Savings,' 'Visa,' 'Master Card,' or 'Discover Card.'

When selecting other than 'Checking' or 'Savings,' the 'Banking Information' box, below, will change to 'Credit card Information.'

Payment Summary

The 'Payment Summary' box displays the dollar amount you entered on the previous screen.

Billing Information

Enter the billing information as it appears on the bank statement of the person submitting the payment. *This does not have to be the same person named in the 'Information required by your Payee' box, above.*

Be certain to enter an e-mail address, if an electronic receipt is desired.

Banking Information

Enter the bank account information as it appears on the bank statement of the person submitting the payment. *This does not have to be the same person named in the 'Information required by your Payee' box, above.*

If you are paying with a debit or credit card, this will be the 'Credit card Information' box. Additional instructions are found below.

Click 'Continue' to complete the payment submission process.

Scroll down for information pertaining to the 'Credit card Information' box.

Instructions for Submitting Application Fees

Ⓢ Indicates required field.

Information required by your Payee

Business Name: Advantage Pointe Properties (App)
 Account ID: RT17053

Name: Ⓢ
Name - Identifying you to your payee.

Invoice/Customer Number:
(Number identifying you to your payee)

Payment Description:

Payment Method

Payment Method:

Payment Summary

Payment Amount:	\$70.00
Total Amount:	\$70.00

Billing Information

Address: Ⓢ
(As it appears on your Bank or Credit Card statement)

City/State/Zip: AK Ⓢ
(As it appears on your Bank or Credit Card statement)

Country: Ⓢ
(As it appears on your Bank or Credit Card statement)

Email Address:
An email address is required for you to receive an electronic receipt. Please verify it.

Banking Information

Please reference your check book to verify your 9 digit Bank Routing Number and Bank Account Number on one of your checks. Please reference the check sample below.

Pay to: Payment* Advantage Pointe Properties (App)

Billing Name: Ⓢ
(As it appears on your Bank statement)

Routing Number: Ⓢ
Your 9 digit bank routing number

Account Number: Ⓢ
Please **do not** include the following information in the Account Number field: **Spaces, Dashes,** your **Debit/ATM Card Number** or **Check Number.** This information will cause your transaction to be rejected by your bank.

Check Sample

Memo

* 075454565 !* 454000900500 !!* 1444

⏟	⏟	⏟
Nine Digit Routing & Transit Number	Account Number	Check Number

Additional Notes

When submitting an application fee, please be certain that the 'Business Name' and 'Account ID' fields in the 'Information required by your Payee' box at left read as shown.

Failure to enter the name of the 'Primary Applicant' or the street address of the home being applied for may delay the posting of your payment to your account.

If you have any difficulty or questions that have not been answered here, please call PSN (24/7/365) directly at 1-877-390-7368 or Advantage Pointe Properties during normal business hours at 505-205-1581.

For Debit/Credit Card Payments

Credit card Information

Additional Notes

1) Enter your name as it appears on your debit/credit card;

Name on Card:

2) Enter the card number without spaces or dashes;

Card Number:

3) Enter the expiration date in the format shown;

Card Expiration:

(MM/YY)

4) Enter the CVV code from the back of the card;

Card Verification Value(CVV):

(Click here to find your CVV)

5) Enter the billing address zip code.

Billing Zip Code:

Click 'Continue' to complete the submission of your payment.

Continue

Cancel

The 'Credit card Information' box will be displayed whenever you select 'Visa,' 'Master Card,' or 'Discover Card' from the 'Payment Method' box drop down menu.

If you have selected 'Checking,' or 'Savings' as your method of payment, the 'Banking Information' box will be displayed.