

Make a Payment

Information required by your Payee

- 1) Enter the first and last name of the Primary Applicant/Tenant;
- 2) Enter the street address only of the property being applied for or rented;
- 3) 'Security Deposit' is the only value available for the 'Payment Description' field.

Payment Method

- 1) Select your method of payment by clicking on the drop down arrow on the right side of the field and selecting 'Checking' or 'Savings.'

If paying by debit or credit card, please call PSN (24/7/365) at 1-877-390-7368 and provide them with your debit/credit card information. *There is a \$45 convenience fee for the use of debit or credit cards.*

Payment Summary

This box will display the dollar amount you entered on the previous screen.

Billing Information

Enter your billing information as it appears on your bank statement in the 'Billing Information' box.

Be certain to enter your e-mail address if an electronic receipt is desired.

Banking Information

Enter your checking or savings account information as it appears on your bank statement in the 'Banking Information' box.

Click 'Continue' to complete the submission of your payment.

Instructions for Submitting Security Deposits, Pet Deposits and Earnest Money

Indicates required field.

Information required by your Payee

Business Name: Advantage Pointe Properties (Sec/Dep)
 Account ID: RT17054

Name:
Name - Identifying you to your payee.

Invoice/Customer Number:
(Number identifying you to your payee)

Payment Description: Security Deposit

Payment Method

Payment Method:

Payment Summary

Payment Amount:	\$500.00
Total Amount:	\$500.00

Billing Information

Address:
(As it appears on your Bank or Credit Card statement)

City/State/Zip: AK
(As it appears on your Bank or Credit Card statement)

Country: USA
(As it appears on your Bank or Credit Card statement)

Email Address:
An email address is required for you to receive an electronic receipt. Please verify it.

Banking Information

Please reference your check book to verify your 9 digit Bank Routing Number and Bank Account Number on one of your checks. Please reference the check sample below.

Pay to: Payment* Advantage Pointe Properties (Sec)

Billing Name:
(As it appears on your Bank statement)

Routing Number:
Your 9 digit bank routing number

Account Number:
Please **do not** include the following information in the Account Number field: **Spaces**, **Dashes**, your **Debit/ATM Card Number** or **Check Number**. This information will cause your transaction to be rejected by your bank.

Check Sample

Memo		
* 075454565 !*	454000900500 !!*	1444
Nine Digit Routing & Transit Number	Account Number	Check Number

Additional Notes

When making payments for security deposits, pet deposits and earnest money, please be certain that the 'Business Name' and 'Account ID' fields in the 'Information required by your Payee' box read as shown to the left.

Failure to enter the first and last name of the Primary Applicant/Tenant or the street address of the property being applied for or rented may delay the posting of your payment to your account.

If you have any difficulty or questions that have not been answered here, please call PSN (24/7/365) directly at 1-877-390-7368 or Advantage Pointe Properties during normal business hours at 505-205-1581.

Earnest Money

If you are applying for tenancy of one of our properties and submitting earnest money along with your application, your earnest money will be credited to your security deposit upon approval of your application.

If your application is declined or you withdraw your application before the application process is complete or within three calendar days of being notified of your approval for tenancy, your earnest money will be refunded.

Refunds of earnest money are made on the business day next following the day Advantage Pointe Properties receives notice that your earnest money has been deposited in our account.